



Job Description
Longue Vue House and Gardens
Part-Time Housekeeper

May 13, 2022

Objective

The Part Time Housekeeper will be a part of Longue Vue's dynamic team, executing daily maintenance of the museum. This position will have a partial focus on maintenance, garden, working with the Curator and all other staff members to maintain optimum care and presentation of the house, buildings, and its collections

Mission

Inspired by our humanitarian and artistic legacy, the mission of Longue Vue is to be a leader in the advancement of innovative thought, creative expression, and lifelong learning, and to engage our resources and exceptional setting to stimulate discussion and action on issues of social justice and community responsibility.

Longue Vue gardeners must be able to engage with the public and share the Longue Vue story.

Physical Work Environment

The best candidate will thrive working in and possibly outdoors.

Essential Functions

- Job functions include but are not limited to: Routine vacuuming, dusting, dust mopping, sweeping, polishing, waxing, and cleaning interior blinds and windows of the Main House, Playhouse, and Whim House.
- Trash removal and cleaning of six public bathrooms
- Cleaning of outdoor sculpture, garden furniture, and ornamental objects
- Special projects like silver polishing and cleaning out cabinets
- Housekeeping of semi-permanent and permanent exhibitions, including the museum rooms under direct training by the curator

Physical Demands, Role and Requirements

- Must be able to comfortably lift 50 lbs.
- Must be self-motivated and able to work independently.
- Must have excellent cooperation and communication skills.
- Must endure extended periods of physical activity, stooping, bending and lifting daily.
- Must assist in emergency preparation as needed.
- Must enjoy working with other staff and volunteers.

Position Type/Expected Hours of Work

This is an entry-level part time position scheduled 20-25 hours per week from Monday-Sunday 8AM-5:30PM, -

Compensation

\$13.50/hour, with an increase to \$14/hour following successful completion of a 60-day introductory period.

Sustainability

Longue Vue is a leaf blower-free zone! The garden team practices all-natural gardening.

Apply

To apply, send your résumé and cover letter directly to Brittany Potter at bpotter@longuevue.com
For more info go to <https://longuevue.com/>

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